

Checklist For Business Loan Partnership Firm			
Documents	Yes	No	NA
Dully attested Application Form with App & Co-app photograph across signed			
Company Pan Card & Latest Office Address proof (Telephone, Ebill etc)			
All Partners KYC (Clear Pan Card , Adhar Card, Passport copy & Passport size photograph)			
Partnership Deed of the Firm			
GST Registration Certificate & GST Return from last 4 quarter			
All Partners ITR & Computation of income Last 3 year			
Form 26 AS Last 3 year of All Partners & Company			
Last 3 year Complete Financial (ITR, computation of income, tax audit report, Independent audit report, Balance sheet & Profit & loss a/c, all schedule & annexure.			
Loan Sheet with Sanction letter & Repayment Schedule of (Running Loan) & OD/CC Sanction Letter of Company & all Director.			
Last 6 month Bank Statement of all accounts, Current, OD,CC in Bank PDF Format			
Sales Summary & Debtors & Creditor last 1 year			
Ownership proof required Electricity bill, Water bill, House tax receipt or Sale Deed Copy			
Two Business trade reference, Name, Address & Mob No.			